# Project description

*Describe the project proposal by filling in the sections in this document. The texts written in italics are for instructive purpose and should be deleted before submitting the document as an attachment to the application on Vinnova’s website (attachment: “Project description”).*

*Please* ***do not exceed the maximum amount of 10 pages*** *of written text, 12 point.*

## Summary

*Provide a short description of the purpose, methods and expected results of the project.*

## Focus and purpose

* *What research question, challenge or change process will the project address?*
* *How is the project relevant to the development of transformative innovation policy and to transition processes towards sustainable societies?*
* *How does the proposed research complement and extend state-of-the-art research of relevance to the focus area of the project?*
* *Who will benefit from the research if the project succeeds? Describe envisioned target groups and the benefits for each target group respectively.*

## Approach and activities

* *What conceptual approach and method(s) will be used to address the research question of the project? Motivate the approach and method(s).*
* *Which ongoing or earlier research is chosen approach depending on?*
* *What type of activities will the project include?*
* *Describe how the project will explore ways of conducting research in interaction with practitioners within policy and societal development.*
* *Describe how the project will allow for an understanding and interest (beyond the actors directly involved) in the project’s purpose, activities and results.*

## Expected results and outcomes

* *What results (in terms of concrete outputs) will the project achieve?*
* *How can the results of the project be utilized? In what ways will the actors within the project contribute to this utilization?*
* *What type of outcomes could the project potentially contribute to? In what ways are these outcomes relevant to changes required for the transition to sustainable societies?*
* *What are the main challenges or potential obstacles to succeed with the aimed activities, results and outcomes of the project?*
* *How will the project allow for monitoring, evaluation and learning of/from conducted activities and progress towards expected results?*

## Team, project plan and budget

### 4.1. Team organization

* *What type of qualifications and knowledge is required to succeed with the purpose, activities and aims of the project? Include a description of how the project relates to Vinnova’s highlighted need for interdisciplinary teams and user-centered methods.*
* *Describe the team of the research project and motivate why this team is suitable in relation the purpose, activities and aims of the project.*
* *Describe roles and responsibilities of the project team members.*
* *Describe supporting individuals (i.e. individuals not part of the project team but having key supporting roles in the research) and their role in supporting the project.*

### 4.2. CV

*Please fill in information about each participant of the project team in the Word template called “CV\_English” and upload as a separated attachment to the application on Vinnova’s website (attachment: “CV”).*

### 4.3 Project plan and budget

* *Describe the project plan by filling in the table below.*
* *Please add further description (in a format considered suitable) of how the work packages will relate to each other in terms of time and coordination.*

|  |  |  |
| --- | --- | --- |
| **Work-package (WP)** | **Activities and results** | **Costs** |
| WP 1 |  |  |
| *WP 2* |  |  |
| *(…)* |  |  |