Project description template

Innovative collaborations with Singapore in quantum technology for small and medium-sized enterprises (SME) 2025

# Instructions - Project description

Use this template for the project description and follow the instructions in blue italics and **blue bold italics.**

Information in this document will determine whether you continue in the selection process. Please note that an unclear or incomplete answer to a question may lead to Vinnova rejecting the application.

You can refer to a different section of the description to avoid typing the same information twice.

1. The project description can be written in Swedish or English. We recommend that you write in English.
2. The maximum length of the project description is 10 pages. The 11-point Arial font should be used.
3. Remove all instructions (in blue italics and **blue bold italics*)*** and this cover page before uploading the project description.
4. When the project description is ready, it must be uploaded in PDF format to the eServices portal.

[Project title]

## Formal requirements

In order for your application to be assessed by Vinnova, the following requirements must be met and answered with "yes" below.

* 1. All project partners must be legal entities. Natural persons or individual companies cannot participate as project partners:

[ ]  Yes / No[ ]

* 1. The coordinating party must be a Swedish legal entity and conduct activities in Sweden:
	[ ]  Yes / No[ ]
	2. The project manager must be employed by the coordinating party in the project:
	[ ]  Yes / No[ ]
	3. The project may not begin before proposal is submitted:
	[ ]  Yes / No[ ]
	4. Costs for consulting services from outside parties may constitute a maximum of 20 percent of a project party's budget:
	[ ]  Yes / No[ ]
	5. Proposal must follow the instructions given in section 9:
	[ ]  Yes / No[ ]
	6. Proposal must contain attachments with project description, CV, Certificate of de minimis support (if used) and letter of intent from Singaporean actor:
	[ ]  Yes / No[ ]
	7. For mandatory templates, attached by Vinnova, headings and other formats in each template must be followed:

[ ]  Yes / No[ ]

## Project description, free text

Describe *the innovation project for which you are applying for funding. The project proposal must be in line with the call's aim*.

[Space for own text]

## Assessment criteria; Potential, Actors, Feasability

# Potential

## Unique and innovative

Describe how the project contributes to knowledge development and sustainable innovation in quantum technology and the future impact the solution may have.

[Space for own text]

## Value generation for actors in Sweden and Singapore

*Describe the way and extent value is created for both Sweden and Singapore through this collaboration and their future collaborations.*

[Space for own text]

## The project's potential to build long-term innovation collaborations with actors in Singapore.

Describe how the proposed *project can contribute to a* beneficial long-term collaboration

[Space for own text]

## Climate and gender equality aspects

*Describe the project's potential to contribute to increased sustainability and gender equality.*

[Space for own text]

# Actors

## The team's ability to deliver

Describe the project constellation's competencein technology, entrepreneurship and ability to create innovative international collaborations.

[Space for own text]

**The team´s ability to strengthening Swedish competitiveness**

Describe how the project constellation is beneficial for the Swedish ecosystem.

[Space for own text]

## Equal team

Describe how well the team (key people) is composed: Gender balance and power distribution and influence between women and men. Imbalances need to be explained credibly and specifically gender and power distribution and influence between women and men.

[Space for own text]

# Feasibility

## Project schedule and budget

Describe a summary justification of the project plan, if possible in work packages, that justify that schedule and budget are realistic, credible and *relevant to the objectives of the project.*

[Space for own text]

[Budget table LOCATION]

## Utilisation of the project results

## Describe how the project results will be used in subsequent to be taken forward and used after the end of the project.

[Space for own text]

## Risk management

Describe risks for the project. What challenges and possible risks do you see in the project? How do you intend to manage them to ensure that you can carry out the project according to plan? Motivate.

[Space for own text]

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